



SELECTMEN'S MEETING MINUTES

Nov 10, 2015

ATTENDANCE: Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Bill Nelson, Laurie Champy, Ed Comeau, Tom Hill, Rose Zacher, Diana Peckham

- **Approval of Minutes:**

MOTION: *Selectman Zacher made a motion to accept meeting minutes from Oct 27, 2015 as corrected, (correction noted below, see underlined) Selectman Nelson seconded, all in favor, motion carries.*

MOTION: *Selectman Robischeau put forth a motion to accept the bid from T.E.N. Construction to do the two acres of land at \$8,500 and \$7,000 respectively, with a third of the contract amount due on signing. Selectman Zacher seconded, all in favor, motion carries.*

MOTION: *Selectman Nelson made a motion to accept minutes from Oct 30, 2015 as presented, Selectman Zacher seconded, Selectman Robischeau recused himself as he was not present, motion carries.*

- **Tax Collector:** Diana Peckham presented to the Selectmen for signature the Sanbornville Water District letter which seeks payment in lieu of taxes.
Diana presented two abatements, one for Map 11, Lot 7 for the change in their assessed value that was not updated prior to the tax bills being issued. The second abatement is for Map 25, Lot 2 for the Wiggins Estate Cemetery.
Selectman Robischeau presented to Diana the executed agreement for the Weeks' property for her to keep on file.
- **Administrative Assistant:** Laurie Champy stated she had been contacted by Senator Kelly Ayotte's office, they would like to hold office hours to be available for the public to speak with on Nov 17th from 9-10am at the Town Office building. Selectman Zacher will also be in attendance. Laurie will call Senator Ayotte's office on Thursday to confirm this meeting and will also post the information on the town website.

Laurie presented information she received via email for a no cost prescription card that could be useful to the residents of Brookfield as this is free and available to all NH residents. There is additional information, including instructions on how to receive a card, available on the table inside the town office building.

- **Road Agent:** Not present. Selectman Zacher stated he received a phone call about potholes in the road on Brice Drive. Selectman Robischeau will contact Ed Nason and request that he fill in the potholes with gravel prior to winter.
- **Planning Board:** At the recent public hearing the Lot Line adjustment was approved for Chuck Robbins' property, this was the only item on the agenda. The next meeting is scheduled for Nov 19th at 6:30pm.
- **Heritage Commission:** Marilou Maclean was not present. Selectman Robischeau spoke briefly of the Veterans Day dinner on Nov 7th and stated there was a moderate turnout and everyone seemed to enjoy the event.
- **Cemetery Trustees:** Selectman Nelson stated that Ed Nason spoke with him about the number of large boulders unearthed during the site clearing of the new cemetery. Mr. Nason is seeking guidance on where they should be placed, some possibilities include around the perimeter or near the back of the cleared site. The Cemetery committee will be meeting at the site tomorrow, Nov 11th to view the area.
- **Old Business:** Selectman Zacher stated that the chimneys have been removed and the roof on the Townhouse building is complete. The project came in \$500 under the roofer's estimate. The Selectmen spoke of pursuing completion of the roofing on the Steeple in the spring. There was a small section of plaster on the ceiling in the vestibule that came down inside the building while the roof work was being performed.

Selectman Nelson stated that the meters are installed on the propane tanks and are due to be read. He stated that they are still awaiting follow up to their inquiry about the configuration of the regulators as set up by White Mtn Oil.

Selectman Zacher will take a photo of the new kiosk as well as write up a thank you article for submission to the newspaper. Selectman Zacher also extended a special thank you to Tom Hill for all his help with this project. He salvaged the Brookfield sign and disposed of the remainder of the old kiosk. Mr. Hill also added hardware to the new kiosk to make using it more convenient.

Selectman Robischeau read aloud a letter that was received from Avitar that contained various options for contract renewal. Selectman Robischeau will provide a copy to Attorney Laura Spector Morgan for her review. Taking her feedback into consideration, the Selectmen will make a decision at the next meeting about how to proceed with the proposed contract options.

Selectman Robischeau, on behalf of everyone, expressed condolences to Neda Walpole's family.
- **New Business:** Selectman Zacher expressed a thank you to Marilou Maclean and Tom Hill for their involvement with providing the round table in the Schoolhouse bldg.

Selectman Zacher spoke of the email that was received pertaining to the bridge work over Churchill brook, that will be taking place on Governor's Road. The email states that some work will begin now

and later in March the bridge will be closed. There was discussion of the possible necessity of notifying surrounding homes and businesses as well as the school system, police and fire departments.

George Nick provided copies of 3 recent property sales to the Selectmen for their review. Laurie Champy will issue welcome letters to the new home/property owners.

Selectman Nelson read aloud an email received seeking help or advice from the town about having cable installed on Route 109. Ed Comeau stated that he would like to follow up on this as he is on the cable committee and is knowledgeable in this area due to having already encountered similar situations.

Selectman Zacher stated he received a letter from the assessing company that Eversource will be seeking an abatement from the town and that their legal counsel is already working on it. Avitar Associates strongly recommends that Brookfield engages its legal counsel.

The finalized school district bill has been received and there is a \$14,179 credit applied to Brookfield's November bill.

Selectman Robischeau read the notification from NHMA about the upcoming meeting on Thurs Nov 19th, at which time each town has the opportunity to vote on a variety of topics. The Selectmen have not yet received the questionnaire pertaining to the voting issues, Selectman Robischeau will seek the information so that the topics can be discussed publicly. The cost of the annual dues for membership with NHMA has increased 3% to \$980.

Bills were reviewed and checks were signed.

MOTION: Selectman Zacher made a motion to go to non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Selectman Nelson seconded.

Roll call: Selectman Nelson, yes, Selectman Zacher, yes, Selectman Robischeau, yes

MOTION: Selectman Zacher made a motion to come out of non-public session and seal the meeting minutes for 1 year, Selectman Nelson seconded, all in favor, motion carries.

Roll call: Selectman Nelson, yes, Selectman Zacher, yes, Selectman Robischeau, yes

Meeting adjourned at 8:00pm.

The next regular scheduled Selectmen's meeting is Dec 01, 2015 at 6:30pm.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant

